

Inverness Education Centre Academy

2021-2022

Student Handbook



Peter Goosens – Principal

Kristen Ross – Vice-Principal

Vince Jessome – Guidance Counselor

Brenda Beaton – Secretary

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Inverness, NS
BOE 1N0

<http://ieca.srce.ca/>
Tel.: 902-258-3700
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Introduction

The purpose of this handbook is to provide students and parents with information about their school. Rules, regulations, and policies are outlined, as well as school programs and activities. We suggest that you read this handbook thoroughly.

It is our hope that you will find this school year to be a memorable and exciting one. We are looking forward to working cooperatively with you during the school year and we are always open to any suggestions you may have. Please, do not hesitate to bring your comments and ideas to the attention of our administrative team. We welcome your input.

General Regulations for all Students

School Communication Plan

At Inverness Education Centre/Academy (IECA) we welcome and encourage on-going communication between school and home. It is important for parents and guardians to get to know your child's teacher(s), the Principal, Vice-principal, and other staff who work with your child. This allows for a very meaningful and important exchange of information regarding the academic progress of a student at IECA.

We also recognize the importance of working collaboratively as a team to ensure the success of our students. As parents and guardians, you are very valuable members of our school team at IECA.

We sincerely appreciate the many volunteers who support our school initiatives, and we place a high priority on positive community relations.

Strong and effective communication enables us to make our school community more informed and encourages greater participation, excitement and support for educational initiatives and school activities.

Our IECA communication plan will outline information on student learning and how it will communicate to parents and guardians during the school year. Our school and teacher plans include many tools of communication and information we believe will ensure a more positive and successful school year for all!

In the interest of keeping all members of our school community informed, the following information tools will be implemented:

Student Information System - Parent Portal/Student Portal

All parents/guardians/students can access student information on a web-based program as part of our student information system (IN-SCHOOL). This system has been adopted province wide with the purpose of improving communication and the storage of information. Teachers of Grades 7 to 12 will enter all their assignments and assessment results at least once a month into GradeBook, in addition to report card information and student progress in a course can be monitored through the Portal. Grades PR to 6 teachers will store all report card information in GradeBook, which can also be accessed through the Portal.

Note: Returning students can access the portal using the passwords issued last year. Parents no longer have to register for the parent portal. All parents are now registered. By simply clicking on 'forgot password' fill in the your username (which is the e-mail address we have on file at the school) and then create a password Should you need assistance with username and passwords please contact the school.

Reporting Periods 2021-2022

Report cards are issued in November, March/April, and June for students in Grades Primary to 8. They are issued in November, February, April, and June for students in Grades 9 to 12. Formal Parent-Teacher sessions are arranged immediately following these reporting periods.

Team Meetings

Parents/guardians will be contacted if meetings are necessary regarding their child's progress, individual or adjusted programming and/or behaviour at any time during the school year.

If parents/guardians wish to meet with your child's teacher or principal on a particular matter, please feel free to contact the school to arrange a meeting by phone (902-258-3700) or e-mail (ieca.office@srce.ca).

Newsletters

Our school newsletter will be placed on our school website at the beginning of the month and a PDF-version will be sent to all parents, guardians and students whose e-mail addresses are on file in our Student Information System. Please call the school if you require a paper copy. Please ensure your current e-mail address is up-to-date in our information system.

Phone Calls/Notes/Letters/E-mails

Our staff will be making contact through phone calls, notes, e-mails and letters.

Alert Messages

E-mails and text messages can be sent through our Student Information System. Please make sure that your current e-mail address and home/cellular numbers are correct on the Student Registration Form. This mode of communication can be used for general information items as well as emergency notices such as school closures, physical plant issues, etc.

IECA Website/Social Media Accounts

Please visit our website at <http://ieca.srce.ca/> for school information, announcements and initiatives at our school.

Follow our Twitter account - @InvernessECA

Follow our Facebook page – Inv Eca

Media

Local radio and newspapers may report on school events and activities.

Special Events/Open House (*See Appendix*)

Throughout the school year, we will hold special events and activities. We welcome you to all such activities and greatly appreciate your support for these special initiatives.

School Advisory Council (SAC)

IECA School Advisory Council meets regularly throughout the year. We welcome new members and appreciate input from parents, guardians, and community members. If you are interested in joining the SAC or if you have questions or concerns, please

contact the school. Co-chairs for 2021-2022 are Mrs Norma MacKinnon and Mrs Jennifer Ryan

Homework and Classroom Information

Many teachers are using either Google Classroom or GradeBook to post assignments/homework for students. Please check with classroom teachers for how that information is being communicated. E-mail addresses of staff members firstname.lastname@srce.ca

NS Department of Education and Early Childhood Development The department of education website has all available curriculum documents with all outcomes at every grade level listed. For this or other educational documents or information, you can access the Department of Education web site at www.ednet.ns.ca.

Emergency Contact

Ensure that the school has one or two emergency contacts on file.

If you wish to contact IECA Administration, please do not hesitate to telephone or email us.

Our contact information:

*Phone: 902-258-3700, Fax: 902-258-3899 or email:
peter.goosens@srce.ca, Kristen.ross@srce.ca, ieca.office@srce.ca*

School Code of Conduct

Students, parents, teachers, support staff, school administrators, and regional centres share responsibility for creating a school-wide approach to maintaining a positive and inclusive school climate where all students are supported to develop healthy relationships, make good choices, and achieve success in their learning.

All members of Nova Scotia's school communities have a role to play in the awareness and prevention of unacceptable behaviour.

The provincial school code of conduct policy applies to all public schools and regional centres in the Province of Nova Scotia. All students and school members in Nova Scotia are required to follow this provincial school code of conduct policy, which is governed by the provincial Education Act and Regulations.

Acceptable Standards of Behaviour

All students and school members shall:

- Show respect for the rights, property, and safety of themselves and others
- Accept personal responsibility for their behaviour
- Demonstrate socially appropriate behaviour
- Respect and appreciate diversity of all school members regardless of their race, culture, ethnicity, religion, creed, sexual orientation, gender, gender identity, gender expression, physical disability or mental disability, mental illness, age, national or aboriginal origin, socio-economic status, or appearance.
- Treat school property and the property of others with a reasonable standard of respect.
- Attend regularly and punctually as required under section 24 of the Education Act
- Show respect for the roles and responsibilities of students, school administrators, teachers, support staff, parents, volunteers, and the school region.
- Demonstrate respect for the learning environment of the school and the classroom including all school activities and events.
- Demonstrate and promote positive behaviour through the avoidance of all types of violence.
- Use information and communications technology, including the Internet, digital resources, and e-communication, and all forms of social media in a responsible and acceptable manner consistent with the Nova Scotia Public School Network Access and Use Policy and the Cyber-safety Act (2013)
- Refrain from all forms of bullying and cyberbullying, intimidation, racism, and discrimination.
- Refrain from the possession of any weapons.
- Refrain from the use of items as weapons intended to harm another person or oneself.
- Refrain from the possession of, or being under the influence of alcohol, drugs, and all other forms of intoxicants on school property.

Allergies

Students and visitors are asked to refrain from using scented products while at school. Students and visitors are asked not to take any of the following items into the school:

peanuts or nuts, kiwi, or shellfish. Our student body and staff include a number of people with severe food allergies. We ask that student and parents/guardians be as vigilant as possible in which food products they bring into the school.

Announcements

- Announcements will take place in the morning following the National Anthem and at the end of the day if necessary.
- Public announcements must follow procedures set out in SRCE's Policy

Attendance

Inverness Education Centre/Academy is committed to the implementation of the requirements for public school attendance as provided in the Education Act and Regulations. We believe school attendance is a shared responsibility of students, parents, and the school. There is a direct relationship between attendance and student success, thus we recognize that students enhance their learning and achieve higher degrees of success when they attend school regularly. IECA supports the principle that regular and punctual attendance contributes to the general welfare of the entire student body.

The following safe arrival process for P-6 will be implemented at our school to help us account for any student's unexplained failure to arrive at school:

- Parents/guardians are responsible for notifying the school when their child(ren) will not be in attendance.
- If your child(ren) is(are) going to be late or absent from school, the parent/guardian must contact the school by email ieca.office@srce.ca or telephone at 902 258 3700 before **9:30 AM** . An explanation is required.
- On a daily basis, teachers will complete morning and afternoon attendance. A list of those students who are absent will be generated. Our student information system will generate a text message and e-mail message at 4:20 PM when the school has not received any notification of the absence before that time.

Additional Attendance Procedures

- Students may not leave the classroom without permission from the instructional teacher. This includes all school related activities. Instructional teachers are responsible for students who are scheduled with them at all times.

- Teachers who are leaving with students for extra/co-curricular trips must leave a list in the office and forward the list via email to other instructional teachers. These absences will be recorded electronically by the secretary.
- If students are out of the classroom for approved reasons during attendance check, they must report to the office to avoid being recorded as being absent.
- If students are not in their classroom as required, an unexcused absence will be recorded.
- At 4:20 PM each day, an electronic message is forwarded to parents/guardians if any unexcused absence are recorded during the day.

Attendance Codes

Parents/Guardians/Students can view the student's attendance records through the Portal described by various Attendance Codes. 'A' is an unexcused absence (truancy is illegal under the age of 16) from school without any reason being given. 'L' indicates arriving Late for class or school. 'AWN' indicates absence with notification (not all reasons are valid). 'MR' indicates absent for a Medical Reason. 'ACT' means absence due to a school-sponsored activity. 'OSS' indicates an Out-of-School Suspension and 'ISS' stands for an In-School Suspension. Blank indicates Present.

We will follow the Nova Scotia Department of Education Attendance Policy.

Skipping of Classes

Students must attend each scheduled class they are assigned. Any student found to be skipping class will be dealt with under the Provincial School Code of Conduct.

Students who are found skipping class and have left the school grounds will not be permitted to travel home on the bus. Parents will be required to make alternate transportation arrangements.

Missing School for Employment/Family Vacation Reasons

Students are expected to attend school on a regular basis. Make-up tests, quizzes, and assignments may not be available to students who miss a test because they were absent due to work. Students who miss time for this reason shall be dealt with in accordance with the provincial attendance policy.

Students missing school because of a family vacation are required to see school administration prior to their departure to develop a plan for the work being missed. Teachers will **NOT** be required to produce a work package.

Late Arrivals/Early Departures

Students who arrive at school late must report to the office and sign in. If a student is late on a regular basis, the office may contact the parent/guardian to have them explain the tardiness. This may result in a meeting with the student, parent/guardian, and administration.

When a student must leave school during the day, parents must inform the office. **Parents must report to the office to sign out and pick up their child. Students are not permitted to leave school without permission and must sign out when leaving.**

School Closures/Early Dismissal

- Upon receiving the recommendation of the Manager of Transportation to close the schools, the Regional Executive Director of the Strait Regional Centre for Education (SRCE) or designate will telephone CJFX, 101.5 The Hawk and CBC Radio stations to air the school cancellation announcement.
- Should it be necessary to call off school during the day because of sudden changes in weather conditions, the Manager of Transportation will advise the Regional Executive Director and Central Office Administrators will immediately notify 98.9 XFM, 101.5 The Hawk, and CBC Radio stations to have the appropriate announcements made on the radio. At least a one-hour notification will be given before students are sent home.
- THE FINAL DECISION ON WHETHER OR NOT TO SEND YOUR CHILD TO SCHOOL ON DAYS OF INCLEMENT WEATHER RESTS WITH THE PARENTS OR GUARDIANS.
- In the case of an unexpected evacuation, all students will walk to the Inverness Arena and the school administration will notify the SRCE and the local radio stations.

Alternate Bus Stops (*See Appendix*)

Occasionally students may be required to travel on a different bus to a babysitters or grandparents home. Permission has to be obtained from the SRCE transportation office. The following must be submitted in order to receive permission:

- Parents/guardians must provide a written request (or e-mail message to ieca.office@srce.ca) to change buses (notes must include student's name, date, bus number or driver of bus they are requesting transportation on and the requested existing bus stop civic address.

Daily Routine

Students need to be well organized for the demands of their busy schedule, therefore:

- Students are to go promptly to their lockers to collect books and other materials prior to the morning homeroom class, and during both morning recess and noon breaks.
- Students are to report promptly to their homeroom at 8.40 AM and then to their first class starting at 8.45 AM. Late students are to report to the office to sign in.
- The schedule does not allow time to return to lockers and washrooms between classes.
- Students must attend each assigned class unless excused by their subject teacher or a school administrator.
- Students who encounter a problem that prevents them from reporting to class, are required to get permission from the teacher or office as soon as possible. Their attendance must be reported to the secretary for the proper attendance code to be recorded.

Dance Policy – Grade 7-12 (See Appendix)

Please note that no one will be admitted once the doors are closed unless prior arrangements have been made with the administration. Students are to enter the building as soon as they arrive and cannot sit in parked cars in the parking area. No one who leaves the building will be re-admitted to the dance.

No alcohol or drugs are to be used prior to or at the dance. Anyone who is suspected of being under the influence of alcohol or drugs will be removed from the dance after the parents/guardians and RCMP will be contacted.

Guests

All guests must be signed in and receive approval from school administration

- One guest per student and the guest **must** accompany the student
- Inverness Education Centre/Academy students are responsible for their guests.
- Students must sign in their guests no later than RECESS on the day of the dance so that their attendance or discipline status at other schools can be verified.
- Guests may be asked for ID to gain entry.

All dances will be chaperoned by teachers and the administration. Chaperones have the authority to remove students/guests from the dance. All outdoor overcoats, jacks, and backpacks must be checked in the coat check area. None may be worn in the dance area.

Please note: Parents/Guardians are responsible for all transportation arrangements to and from the dance.

Electronics Policy

Electronics have become part of life and can serve many purposes. This policy is intended to balance three competing issues:

- Harnessing what electronics have to offer as an educational tool.
- Offering students something to entertain them during (e.g., long bus rides), and
- Ensuring they do not get distracted from important school functions while they are in school.

To that end, the following policies are in place at Inverness Education Centre/Academy:

- Electronics may be used during non-instruction time
- Students are permitted to use electronics during instructional time in ways permitted by their teachers. This is intended to promote the use of electronics as an instructional aid and help students organize themselves in ways that mimic how they will function outside of school.
- Electronic devices must be invisible during class time when teachers have not authorized their use.

Consequences for offences related to the Electronics Policy

- First offence: taken from student, and student can pick it up at the end of the day.
- Second offence: taken from student, but **MUST** be picked up by parent/guardian.
- Third offence: Suspension or alternate consequence

Please note that parents/guardians who wish to pick up their child's electronic device must do so after 2:45pm.

Students are reminded that lost or stolen property is NOT the responsibility of the school. Valuable items should be safeguarded by students.

Extracurricular/Athletic Activities (See information re: Attendance) (See Appendix)

Inverness Education Centre/Academy offers a wide variety of extra-curricular and athletic activities. We strongly urge students to participate in at least one of them. School spirit depends on the level of participation and our school can only be as good as the effort students put into their studies and extracurricular activities.

- All students who wish to participate in extracurricular and athletic activities are expected to be a positive role model and a positive representative of our school,

- complete their assignments and schoolwork, and maintain satisfactory attendance.
- Students participating in and/or attending extracurricular and athletic activities sponsored by the school are subject to the same code of conduct as if they were in a regular school setting.
 - Students who may be required to attend meetings or functions during regular class time must receive permission to do so from subject teacher prior to attending the meeting or function.
 - Students who participate in extracurricular activities must be in attendance on the day of the event. (Exceptions can be pre-scheduled medical or dental appointments). Students who remain in school after regular school hours for activities shall report to the area where the activity is scheduled to occur. Furthermore, it is the responsibility of the students to inform their parents/guardians of their expected time of return regardless of where the activity is taking place.

Guidance Centre

Students are encouraged to take full advantage of the services offered in our school by signing up in the guidance office for an appointment during their breaks or after school. Guidance staff will call students down from their classes when an appointment is available.

Assignments

Late Assignment Policy

One of the Essential Graduation Learnings for students in Nova Scotia is Citizenship. Many issues related to citizenship revolve around deadlines and timeframes so processes and systems can function in a timely and efficient manner. People who file their income tax forms late are fined, job postings close at a specific date and time, late fees are issued to loan payments that are overdue, and employers use lateness and delayed productivity as grounds for reprimand or dismissal.

To help students learn about the importance of having work passed in on time, teachers will implement the following policies in each of their courses:

- For assessments that are designed to provide students with opportunities to practice skills prior to a test or other formative assessment: late assignments may not be accepted when they are no longer valuable in the assessment process. A deadline may be renegotiated with the teacher before the first deadline is due.

- For assessments that are more individualized and/or carry more weight in the final mark and are not a prerequisite for end of unit formative assessments: Students will always have an opportunity to hand in these independent studies/projects/etc., even when they are late. In keeping with workplace and societal expectations, however, the same value may not be assigned.

Assignments are rarely — if ever— assigned the day before they are due. Students who are involved in activities that occur on weekends, for instance, need to build time to complete assignments into their planning.

Assignments due the day after sporting events, for instance, will not be given extensions and are due on time.

Finally, the school recognizes that there are always special circumstances that come up in students' lives. Extensions and/or exemptions for these special circumstances can be granted at teacher discretion.

Leaving School Grounds

Students in grades 7-12 require signed permission forms to leave school grounds during lunch time. (Permission to Leave School Grounds Form attached also refers to leaving school grounds during exams.) Grade 12 students, on an approved preparation period, will sign in and out at the office when leaving school grounds and returning. ***Students are not permitted to transport other students when leaving during lunch or preparation period.***

Please note that students are NOT permitted off school grounds at recess.

Lockers (*See Appendix*)

All 6-12 students have assigned lockers. Only the locks distributed by the school may be used on the lockers. Each student is responsible for maintaining his/her locker and must clean it periodically. Students may NOT share lockers. Students are NOT to be at their lockers between classes (unless a teacher deems it necessary).

Please note: Approval from the administration is required if a student requires a manual lock and key. Lockers are the property of the school and may be subject to searches by administration.

Media Coverage School Events

The Strait Regional Centre for Education believes strongly in the need to protect the privacy of all students and recognizes the issues around the publishing of student images and personal student identifying information, especially on the public Internet and social media sites.

However, the Board also believes that the showcasing of student, their work, activities and achievements, is an important part of school life and can be a very positive experience for students. Therefore, it is the practice of the Strait Regional Centre for Education and all schools, to have written informed consent from parents/guardians before any student identifying information, including name, grade, school, video/voice/audio recording, images (photos) of students and/or student work, is used in print, online and in social media (Facebook, Twitter, etc.), and prior to any student media interviews.

In addition, as part of our efforts to celebrate the achievements of our students and to promote the school's various educational, sports and cultural events, media partners are invited to the school from time to time throughout the year to cover these activities so that our good news and success stories can be shared with our school communities. As such, there is a strong possibility that your child{ren) may be identified either by name, grade, school, video/voice/audio recording, images (photos) and/or student work, in print, online and in social media (Facebook, Twitter, etc.).

There are other times when one of our media partners may contact the school to profile a specific student, program or event that may involve a student(s) being interviewed, photographed, video recorded and/or audio recorded.

Students participating in extracurricular activities or events where the public is invited (e.g., field trips, school concerts, sporting/team events, school fairs, etc.) may be photographed and/or reported on by the media or the public. If photography or video recording occurs at these types of events, it is not possible for the school or the SRCE to control the use of such recordings and therefore privacy cannot be expected at these events. It is important that when taking pictures or making recordings, individuals are respectful of the privacy rights of anyone captured in their recording and that they not share them in any way without the consent of the individual or parent/guardian

Please complete the Consent for Publication of Student Personal Information and Student Work to indicate if you do or do not consent to your child being identified in the manner described above.

All media requests, and associated contact with students are carefully considered before being approved. We do our best to ensure that the personal privacy of students is protected and respected.

Medication

No medications will be dispensed to students by school personnel or students without parental permission and proper instruction according to an approved medical plan. If a child needs medication, the parent/guardian must call the principal/vice-principal and then provide authorized permission, in writing, allowing for dispensing of medication. Such medication must be provided by the parent/guardian for their child. Medications may be kept refrigerated in the school office if needed. The school will not dispense or administer "over the counter" medications to students at school.

Smoking/Intoxicants/Vaping

Smoking is not permitted on Inverness Education Centre/Academy property. Student possession and/or use of drugs, alcohol, cigarettes, and e-cigarettes on school grounds are strictly prohibited. The Strait Regional Centre for Education policy on "The Possession Use, and/or Distribution of Intoxicating Substances" will be strictly enforced.

Graduation Fees – TBA

Testing Policy

- Students will not be expected to write more than two (2) regularly scheduled formal tests on any given day. The onus is on the student to inform the teacher as soon as the third (3rd) test is assigned.
- Students who are scheduled to participate in school-related and sponsored activities are to inform teachers immediately if their participation creates a conflict situation with a proposed testing date.
- Tests are to be designed for completion within a regular teaching period unless special arrangements have been made through the teacher.
- In the event that school is cancelled, and a test is assigned, students should be prepared to write the test on the next day.

APPENDIX 1

**IECA Bell Schedule
2020-2021**

Grades PR - 2

Homeroom: 08:40-08:45

Instruction: 08:45 – 10:15

Recess: 10:15 – 10:30

Instruction: 10:30 – 12:15

Lunch: 12:15 – 13:00

Instruction: 13:00 – 14:45

Grades 3 - 6

Homeroom: 08:40 – 08:45

Instruction: 08:45 – 10:30

Recess: 10:30 - 10:45

Instruction: 10:45 – 11:45

Lunch: 11:45 – 12:30

Instruction: 12:30 – 14:45

Grades 7 - 12

Homeroom: 08:40 - 08:45

Period 1: 08:45 – 09:45

Period 2: 09:45 – 10:45

Recess: 10:45 - 11:00

Period 3: 11:00 – 12:00

Lunch: 12:00 - 12:45

Period 4: 12:45 – 13:45

Period 5: 13:45 – 14:45

APPENDIX II

COVID-19 Information/Helpful Links

[Proper Handwashing](#)

[COVID-19 Fact Sheet for Individuals and Families](#)

[COVID-19 Daily Checklist](#)

[Preventing COVID-19 Spread in Schools](#)

APPENDIX III

Additional Services/Programming

1. School Psychologist
2. Speech Language Pathologist
3. Mental Health Clinician
4. Occupational Therapists
5. School/Guidance Counselor
6. SchoolsPlus (Facilitator and Outreach Worker)
7. Learning Support Teachers
8. Mathematics/Literacy Hybrid teachers Grades PR-3
9. Reading Recovery Grade 1
10. Child Youth Care Practitioner
11. Parent Navigator
12. Occupational Therapist

APPENDIX IV

Homeroom Teachers 2021-2022

Grade Primary:	Amy Poirier
Grade Primary – 1:	Jill Copley
Grade 1:	Darlene MacLellan/Kathryn Ryan
Grade 2:	Charlene MacKinnon
Grade 3:	Laura Ryan
Grade 4:	Ann Marie LeLièvre
Grade 5:	Mary Ingraham
Grade 6:	Michele MacDonald/Nadia Ross
Grade 7:	Krista Miller
Grade 8:	Shannon MacLennan/Kelly Sofan
Grade 9:	Hayley Wilson
Grade 10:	Jesse Fraser
Grade 11:	Jill Campbell-Jessome
Grade 12:	Kendra MacEachern

APPENDIX V**Staff Directory****Teaching Staff**

Staff Member	Room	HR	Teaching Assignment
Blackwood, Phil	124		Physical Education: PR, P-1,2,6,7,8,10,11-12
Campbell-Jessome, Jill	226	11	English 8,9; Healthy Living 8,9; English/ECM 11; Canadian History 11; Global History 12
Copley, Jill	137	P-1	Integrated Language Arts P-1/Mathematics P-1
Fraser, Jesse	203/121	10	O2-Lead Teacher; Community Based Learning 11, Production Technology 11-12; Cooperative Education 12; Skilled Trades 10
Goosens, Peter	104		Principal
Ingraham, Mary	221	5	Mathematics 5; ELA 5; Core French 5; Integrated Block 5
Jessome, Vince	212/204		Biology 11,12; Guidance
LeLièvre, Ann Marie	127	4	Mathematics 4; ELA 4, Core French 4; Integrated Block 4
LeLièvre, Robert	224		Sem 1: NSVS. Sem 2: COOP Coordinator; Social Studies 7,8; Citizenship Education 9; Cooperative Education 11-12
MacDonald, Lorna	133		Learning Support Teacher
MacDonald, Michele	222	6	Mathematics 6; Core French 6; ITC 6; Science 6
MacDonnell, Angie	228/126		Learning Support Teacher
MacEachern, Kendra	211	12	Mathematics 10,11,12; Mathematics at Work 10,11,12; Math Essentials 10,11,12; Chemistry 11,12; Physics 11
MacKinnon, Charlene	129	2	Integrated Language Arts 2/Mathematics 2
MacLellan, Darlene	130	1	Integrated Language Arts 1/Mathematics 1/Reading Recovery
MacLennan, Shannon	223	8	Mathematics 7,8,9; Science 8; Math 10-12 support
MacQuarrie, Neil	117		Music PR,P-1,1,2,3,4,5,6,7,8,9,10,11,12, NSVS
Miller, Krista	227	7	English 7,10,12; ECM 12; Healthy Living 7; Core French 7,8,9
Poirier, Amy	135	PR	Integrated Language Arts PR/Mathematics PR
Ross, Kristen	103		Vice-principal; Literacy Hybrid
Ryan, Laura	128	3	Integrated Language Arts 3/Mathematics 3
Spears, Sue	126/228		Learning Support Teacher
Wilson, Hayley	215	9	Science 7,9,10; Physical Education 3,4,5,9; Oceans 11

Support Staff

- | | |
|------------------------------------|--------------------|
| 1. Brenda Beaton | School Secretary |
| 2. Claire MacDonnell | Library Technician |
| 3. Marlene Poirier/Lindsay MacLean | Lunch Supervisor |
| 4. Glenn MacKay | Bus Driver |
| 5. Laurie LeBlanc | Teacher Assistant |
| 6. Yvonne Dorton | Teacher Assistant |

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| 7. Elaine LeBlanc | Teacher Assistant |
| 8. Jim MacDonald | Head-custodian |
| 9. Marvin Delaney | Janitor |
| 10. Netty Campbell | Janitor |
| 11. Jay Ilagan | Cleaner |
| 12. Bill MacNeil | Bus Driver |
| 13. Matthew Morrison | Bus Driver |