

SAC Meeting Minutes Jan 21, 2021

Members Present: Peter Goosens, Norma MacKinnon, Jennifer Ryan, Estelle MacArthur, Raylene MacLean, Al Poirier, Alanna MacLellan-Mansell

Regrets: Tanya Feehan, Gary Forgeron, Lorna MacDonald, Stephanie Swinkels, Vikki MacEachern, Gillian Fraser, Diane MacDonald, Rachel MacDonnell, Rhonda Hartford

1) Call to Order

2) Review of minutes (Nov 25th)

3) Principal/Vice Principal Updates

- a. Breakfast program: The principal spoke with Chris Grover (Director of Finance, dealing with Chartwells account) regarding the cost of items and suggested limiting what was available to avoid waste.
 - The choices have been streamlined to avoid waste
 - P-2 teachers are given carts to distribute food to their classes which has avoided congestion of students and waste of food. Grade 3-6 students go to the cafeteria to get breakfast
 - Suggestion made to have baskets of options for each class (e.g. Nutrigrain bars, yogurt tubes, apple sauce and spoons etc.) that older students purchase and organize for each class.
 - Suggestion made to have Grade 8/9 class (or another large class) to be responsible for distributing food in the future. They might have to have food handling training.
- b. Use of SAC funds
 - Last years' funds were used for graduation and bursaries, sports and phys ed. equipment, Wellness Day supplies, popcorn machine for use at special events.
 - This years' SAC funds have gone to: Halloween treats for students, sports and phys ed. equipment, IXL accounts for grades 3-9 to support learning in class and at home.
 - Funds currently remaining from 2020-2021 academic year are \$3230.46
 - There are some new regulations for using funds in the school. If items are small there is cash accessible by the school to get reimbursed. Items that cost several hundred dollars require multiple quotes before being approved. Very expensive items (more than \$10 000) require a tender.

4) Bigger Picture

- a. COVID updates
 - The school refers to Public Health if there are positive cases in the school.
 - If a teacher doesn't feel well and decides to get tested they are not allowed in the building without first obtaining a negative test.
 - Parents are at liberty to keep their children home if there is a positive case in the school or community.
 - If parents choose to home-school their children (remove them from school while schools remain open) it is their responsibility to teach their children.

- Teachers spent the first week back after the holiday break preparing for possible at-home learning scenarios.
 - Personal protective equipment has been ordered to be prepared if there is a student presenting symptoms at school who needs to be isolated.
- b. School Environment
- the student council is trying to determine how to do fundraising for graduation because they can't collect money in the traditional way
 - discussion about using e-transfers sent to one person. Unfortunately, the school account as well as the SAC account requires multiple signatures so money can't be sent by e-transfer to these accounts
 - suggestion to run fundraising like minor hockey, where a parent of a student council member collects the e-transfers and then sends money to school with their child
 - the SAC funds can be used to top-up funds raised for graduation

5) Other business

- a. there's funding available from the Community Health Board Program Development Fund that the school could apply for.
- Usually the grants support with physical/ emotional/ mental health projects.
 - Building a covered seating area may be a good use of money
- b. SAC bylaws
- the committee will be creating a way to monitor membership to ensure the rotation of members according to the bylaws
 - further discussion on the bylaws will be tabled until the next meeting

6) Next meeting is Feb 25th

MEMBERS

Community Representatives:

1. Jennifer Ryan (Co-chair)
2. Al Poirier

Parents Representatives:

1. Stephanie Swinkels
2. Norma MacKinnon (Co-chair)

Student Representatives:

1. Rachel MacDonnell
2. Gillian Fraser

Teaching Staff Representatives:

1. Victoria MacEachern
2. Lorna MacDonald

Support Staff Representative:

1. Diane MacDonald

Administrator (advisor/non-voting):

1. Peter Goosens, Principal

Co-opted members:

1. Estelle MacArthur (Parent)
2. Tanya Feehan (Parent)
3. Raylene MacLean (Parent)
4. Rhonda Hartford (Student)
5. Alanna MacLellan-Mansell (Teacher)
6. Gary Forgeron (School Administrator, Vice-principal)

If you would like to attend a meeting or would like a particular topic to be part of the agenda, contact one of the Co-chairs.